

Oklahoma City Assoc of Building Owners and Managers

General Ledger

February 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
1000 CASH							
1003 Petty Cash							
Beginning Balance							100.00
Total for 1003 Petty Cash							
1008 Valliance Checking							
Beginning Balance							242,350.41
02/01/2025	Deposit		Accounting ADJ	4001 DUES REVENUE:Regular Member Dues		1,075.00	243,425.41
02/01/2025	Expenditure		BOMA International	5212 DUES & SUBSCRIPTIONS:Boma International:International Dues		-10,756.67	232,668.74
02/03/2025	Expenditure		Payscape	5002 ADMINISTRATIVE:Bank/Crd Card Charges		-839.36	231,829.38
02/05/2025	Expenditure		BOMA International	5816 CONFERENCES:International Conference:Registration		-895.00	230,934.38
02/05/2025	Expenditure		BOMA International	5816 CONFERENCES:International Conference:Registration		-1,095.00	229,839.38
02/05/2025	Deposit			-Split-		1,490.00	231,329.38
02/05/2025	Expenditure		Brooke Renee Jones	5013 ADMINISTRATIVE:BAE Contract Services		-3,224.00	228,105.38
02/06/2025	Deposit			-Split-		865.00	228,970.38
02/07/2025	Expenditure		4imprint	5650 GIFTS/PROMOTIONS:Board & Member Gifts/Awards		-545.22	228,425.16
02/10/2025	Deposit		Scott Zang	4103 EVENT REVENUE:Luncheon Revenue		40.00	228,465.16
02/10/2025	Deposit		BOMA International	5210 DUES & SUBSCRIPTIONS:Boma International		200.00	228,665.16
02/11/2025	Expenditure		Flower Child	5904 LUNCHEONS:Board/Committee Meetings		-173.49	228,491.67
02/11/2025	Expenditure		uptown grocery	5904 LUNCHEONS:Board/Committee Meetings		-9.35	228,482.32
02/12/2025	Expenditure		Quik Print	5100 ADVERTISING/MARKETING		-84.50	228,397.82
02/12/2025	Deposit			-Split-		80.00	228,477.82
02/13/2025	Deposit			-Split-		9,595.00	238,072.82
02/13/2025	Expenditure		Amazon	5054 ADMINISTRATIVE:Office Supplies		-66.21	238,006.61
02/13/2025	Deposit		Haley Cramer	4102 EVENT REVENUE:Golf Tournament		1,295.00	239,301.61
02/14/2025	Deposit			-Split-		2,180.00	241,481.61
02/18/2025	Expenditure		The Ellison Hotel	-Split-		-2,007.52	239,474.09
02/18/2025	Deposit		john milner	4002 DUES REVENUE:Associate Member Dues		720.00	240,194.09
02/19/2025	Deposit			-Split-		120.00	240,314.09
02/19/2025	Expenditure		The Ellison Hotel	5901 LUNCHEONS:Location/Food		-1,000.00	239,314.09
02/19/2025	Deposit			-Split-		75.00	239,389.09
02/20/2025	Expenditure		Midcon Storage	5071 ADMINISTRATIVE:Storage Unit Rental		-78.51	239,310.58
02/20/2025	Expenditure		The Ellison Hotel	5901 LUNCHEONS:Location/Food		-30.64	239,279.94
02/20/2025	Expenditure		Technology Unlimited	5099 ADMINISTRATIVE:Other Misc.		-475.93	238,804.01
02/21/2025	Expenditure		Southwest Airline	5817 CONFERENCES:International Conference:Travel		-818.37	237,985.64
02/24/2025	Deposit			-Split-		2,105.00	240,090.64
02/24/2025	Expenditure		Philadelphia Insurance Company	5701 INSURANCE:Directors & Officers		-1,394.00	238,696.64
02/24/2025	Expenditure		Air BNB	5813 CONFERENCES:International Conference:Hotel		-2,845.91	235,850.73
02/24/2025	Deposit		Billy Mussett	4002 DUES REVENUE:Associate Member Dues		720.00	236,570.73
02/25/2025	Expenditure		4imprint	5903 LUNCHEONS:Speaker Fees/Expenses		-506.67	236,064.06
02/26/2025	Deposit			-Split-		150.00	236,214.06
02/27/2025	Expenditure		Intuit	5095 ADMINISTRATIVE:Online Quickbooks		-99.00	236,115.06
02/27/2025	Deposit		kelly wilson	4002 DUES REVENUE:Associate Member Dues		720.00	236,835.06
02/27/2025	Expenditure		okana	5531 EVENTS:Mgrs Meetings		-340.49	236,494.57
02/28/2025	Deposit			-Split-		660.00	237,154.57
02/28/2025	Deposit		Valliance Bank	4902 OTHER REVENUE:Interest Income		260.09	237,414.66
02/28/2025	Deposit			-Split-		1,909.00	239,323.66
Total for 1008 Valliance Checking							\$ - 3,026.75
Total for 1000 CASH							\$ - 3,026.75
1201 Accounts Receivable							
Beginning Balance							51,138.00
02/28/2025	Journal Entry	AH ADJ AR Feb 2025			-Split-	8,341.00	59,479.00
Total for 1201 Accounts Receivable							\$8,341.00
3900 Retained Earnings							
Beginning Balance							198,534.72
Total for 3900 Retained Earnings							
4000 DUES REVENUE							

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
4001 Regular Member Dues							
Beginning Balance							24,998.00
02/01/2025	Deposit		Accounting ADJ		1008 CASH:Valliance Checking	1,075.00	26,073.00
02/06/2025	Deposit			2025 Reg Dues	1008 CASH:Valliance Checking	620.00	26,693.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	420.00	27,113.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	620.00	27,733.00
02/14/2025	Deposit				1008 CASH:Valliance Checking	620.00	28,353.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	239.00	28,592.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	620.00	29,212.00
02/28/2025	Journal Entry	AH ADJ AR Feb 2025			-Split-	-1,075.00	28,137.00
02/28/2025	Journal Entry	AH ADJ AR Feb 2025			-Split-	-2,519.00	25,618.00
Total for 4001 Regular Member Dues						\$620.00	
4002 Associate Member Dues							
Beginning Balance							58,358.00
02/05/2025	Deposit			Dues	1008 CASH:Valliance Checking	720.00	59,078.00
02/05/2025	Deposit			Dues	1008 CASH:Valliance Checking	720.00	59,798.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	720.00	60,518.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	720.00	61,238.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	720.00	61,958.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	720.00	62,678.00
02/14/2025	Deposit				1008 CASH:Valliance Checking	720.00	63,398.00
02/18/2025	Deposit		john milner	dues	1008 CASH:Valliance Checking	720.00	64,118.00
02/24/2025	Deposit		Billy Mussett	Dues	1008 CASH:Valliance Checking	720.00	64,838.00
02/24/2025	Deposit				1008 CASH:Valliance Checking	720.00	65,558.00
02/24/2025	Deposit				1008 CASH:Valliance Checking	720.00	66,278.00
02/27/2025	Deposit		kelly wilson		1008 CASH:Valliance Checking	720.00	66,998.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	620.00	67,618.00
Total for 4002 Associate Member Dues						\$9,260.00	
Total for 4000 DUES REVENUE						\$9,880.00	
4100 EVENT REVENUE							
Beginning Balance							40.00
Total for 4100 EVENT REVENUE							
4102 Golf Tournament							
02/13/2025	Deposit		Haley Cramer	Tee Box and Team	1008 CASH:Valliance Checking	1,295.00	1,295.00
02/14/2025	Deposit				1008 CASH:Valliance Checking	750.00	2,045.00
02/19/2025	Deposit			2024 Mulligans	1008 CASH:Valliance Checking	80.00	2,125.00
02/28/2025	Journal Entry	AH ADJ AR Feb 2025			-Split-	10,860.00	12,985.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	795.00	13,780.00
Total for 4102 Golf Tournament						\$13,780.00	
4103 Luncheon Revenue							
Beginning Balance							2,260.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,295.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,330.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,365.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,400.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,435.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,470.00
02/06/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	35.00	2,505.00
02/10/2025	Deposit		Scott Zang	Lunch	1008 CASH:Valliance Checking	40.00	2,545.00
02/12/2025	Deposit			Jan Lunch	1008 CASH:Valliance Checking	40.00	2,585.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	45.00	2,630.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	40.00	2,670.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	35.00	2,705.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	35.00	2,740.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	40.00	2,780.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	35.00	2,815.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	45.00	2,860.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	35.00	2,895.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	35.00	2,930.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	40.00	2,970.00
02/13/2025	Deposit				1008 CASH:Valliance Checking	40.00	3,010.00
02/14/2025	Deposit				1008 CASH:Valliance Checking	40.00	3,050.00
02/14/2025	Deposit				1008 CASH:Valliance Checking	50.00	3,100.00
02/19/2025	Deposit			lunch	1008 CASH:Valliance Checking	40.00	3,140.00
02/19/2025	Deposit			Feb Lunch	1008 CASH:Valliance Checking	40.00	3,180.00
02/19/2025	Deposit			lunch	1008 CASH:Valliance Checking	35.00	3,215.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
02/28/2025	Deposit				1008 CASH:Valliance Checking	35.00	3,250.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	40.00	3,290.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	35.00	3,325.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	35.00	3,360.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	35.00	3,395.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	35.00	3,430.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	40.00	3,470.00
Total for 4103 Luncheon Revenue						\$1,210.00	
4190 Other Event Revenue							
Beginning Balance							161.00
02/05/2025	Deposit			Holiday Party	1008 CASH:Valliance Checking	50.00	211.00
02/12/2025	Deposit			Happy Hour	1008 CASH:Valliance Checking	40.00	251.00
02/26/2025	Deposit			March Happy Hour	1008 CASH:Valliance Checking	40.00	291.00
02/28/2025	Journal Entry	AH ADJ AR Feb 2025			-Split-	550.00	841.00
02/28/2025	Deposit				1008 CASH:Valliance Checking	40.00	881.00
Total for 4190 Other Event Revenue						\$720.00	
Total for 4100 EVENT REVENUE with subs						\$15,710.00	
4104 Clay shooting event							
Beginning Balance							500.00
02/24/2025	Deposit				1008 CASH:Valliance Checking	105.00	605.00
02/24/2025	Deposit				1008 CASH:Valliance Checking	500.00	1,105.00
02/24/2025	Deposit				1008 CASH:Valliance Checking	60.00	1,165.00
02/26/2025	Deposit				1008 CASH:Valliance Checking	60.00	1,225.00
02/26/2025	Deposit				1008 CASH:Valliance Checking	50.00	1,275.00
Total for 4104 Clay shooting event						\$775.00	
4900 OTHER REVENUE							
4902 Interest Income							
Beginning Balance							272.06
02/28/2025	Deposit		Valliance Bank	Feb Interest	1008 CASH:Valliance Checking	260.09	532.15
Total for 4902 Interest Income						\$260.09	
4907 Website Sponsorship							
Beginning Balance							23,205.00
Total for 4907 Website Sponsorship							
4908 Corporate Sponsorship							
02/13/2025	Deposit				1008 CASH:Valliance Checking	5,250.00	5,250.00
02/28/2025	Journal Entry	AH ADJ AR Feb 2025			-Split-	525.00	5,775.00
Total for 4908 Corporate Sponsorship						\$5,775.00	
4909 Other Income							
Beginning Balance							811.00
Total for 4909 Other Income							
Total for 4900 OTHER REVENUE						\$6,035.09	
5000 ADMINISTRATIVE							
5002 Bank/Crd Card Charges							
Beginning Balance							227.68
02/03/2025	Expenditure		Payscape	Monthly credit card fees	1008 CASH:Valliance Checking	839.36	1,067.04
Total for 5002 Bank/Crd Card Charges						\$839.36	
5013 BAE Contract Services							
Beginning Balance							3,224.00
02/05/2025	Expenditure		Brooke Renee Jones	BAE contract monthly fee	1008 CASH:Valliance Checking	3,224.00	6,448.00
Total for 5013 BAE Contract Services						\$3,224.00	
5054 Office Supplies							
02/13/2025	Expenditure		Amazon	Ink for printer	1008 CASH:Valliance Checking	66.21	66.21
Total for 5054 Office Supplies						\$66.21	
5071 Storage Unit Rental							
Beginning Balance							154.73
02/20/2025	Expenditure		Midcon Storage		1008 CASH:Valliance Checking	78.51	233.24
Total for 5071 Storage Unit Rental						\$78.51	
5095 Online Quickbooks							
Beginning Balance							99.00
02/27/2025	Expenditure		Intuit	QuickBooks Online	1008 CASH:Valliance Checking	99.00	198.00
Total for 5095 Online Quickbooks						\$99.00	

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5099 Other Misc.							
02/20/2025	Expenditure		Technology Unlimited	email, phone, IT	1008 CASH:Valliance Checking	475.93	475.93
Total for 5099 Other Misc.						\$475.93	
Total for 5000 ADMINISTRATIVE						\$4,783.01	
5100 ADVERTISING/MARKETING							
Beginning Balance							734.46
02/12/2025	Expenditure		Quik Print	Printing	1008 CASH:Valliance Checking	84.50	818.96
Total for 5100 ADVERTISING/MARKETING						\$84.50	
5200 DUES & SUBSCRIPTIONS							
5210 Boma International							
02/10/2025	Deposit		BOMA International		1008 CASH:Valliance Checking	-200.00	-200.00
Total for 5210 Boma International						\$ -200.00	
5212 International Dues							
02/01/2025	Expenditure		BOMA International	Membership Dues - 1st payment	1008 CASH:Valliance Checking	10,756.67	10,756.67
Total for 5212 International Dues						\$10,756.67	
Total for 5210 Boma International with subs						\$10,556.67	
Total for 5200 DUES & SUBSCRIPTIONS						\$10,556.67	
5500 EVENTS							
5501 Annual Meeting/Holiday Event							
Beginning Balance							152.00
Total for 5501 Annual Meeting/Holiday Event							
5511 Community Events							
Beginning Balance							1,018.13
Total for 5511 Community Events							
5531 Mgrs Meetings							
02/27/2025	Expenditure		okana	Okana Managers Meeting	1008 CASH:Valliance Checking	340.49	340.49
Total for 5531 Mgrs Meetings						\$340.49	
Total for 5500 EVENTS						\$340.49	
5600 GIFTS/PROMOTIONS							
5650 Board & Member Gifts/Awards							
02/07/2025	Expenditure		4imprint	Board members jackets	1008 CASH:Valliance Checking	545.22	545.22
Total for 5650 Board & Member Gifts/Awards						\$545.22	
Total for 5600 GIFTS/PROMOTIONS						\$545.22	
5700 INSURANCE							
5701 Directors & Officers							
02/24/2025	Expenditure		Philadelphia Insurance Company	2025 Policy	1008 CASH:Valliance Checking	1,394.00	1,394.00
Total for 5701 Directors & Officers						\$1,394.00	
Total for 5700 INSURANCE						\$1,394.00	
5800 CONFERENCES							
5810 International Conference							
5813 Hotel							
02/24/2025	Expenditure		Air BNB	Airbnb Fabio Domingos & John Powell Walker	1008 CASH:Valliance Checking	2,845.91	2,845.91
Total for 5813 Hotel						\$2,845.91	
5816 Registration							
Beginning Balance							1,870.00
02/05/2025	Expenditure		BOMA International	John Powell Walker regisrations	1008 CASH:Valliance Checking	1,095.00	2,965.00
02/05/2025	Expenditure		BOMA International	Fabio Domingos regisrations	1008 CASH:Valliance Checking	895.00	3,860.00
Total for 5816 Registration						\$1,990.00	
5817 Travel							
Beginning Balance							1,540.74
02/21/2025	Expenditure		Southwest Airline	Airline - Fabio Domingos	1008 CASH:Valliance Checking	818.37	2,359.11
Total for 5817 Travel						\$818.37	
Total for 5810 International Conference						\$5,654.28	
5830 S.W. Conference							
5837 Travel							
Beginning Balance							60.00
Total for 5837 Travel							
Total for 5830 S.W. Conference							
5840 Winter Business Meeting							
5842 Expenses							
Beginning Balance							1,353.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 5842 Expenses							
5843 Hotel							
Beginning							1,333.93
Balance							
Total for 5843 Hotel							
5847 Travel							
Beginning							206.62
Balance							
Total for 5847 Travel							
Total for 5840 Winter Business Meeting							
Total for 5800 CONFERENCES						\$5,654.28	
5900 LUNCHEONS							
5901 Location/Food							
Beginning							3,402.83
Balance							
02/18/2025	Expenditure		The Ellison Hotel	feb Luncheon	1008 CASH:Valliance Checking	7.52	3,410.35
02/18/2025	Expenditure		The Ellison Hotel		1008 CASH:Valliance Checking	1,000.00	4,410.35
02/18/2025	Expenditure		The Ellison Hotel		1008 CASH:Valliance Checking	1,000.00	5,410.35
02/19/2025	Expenditure		The Ellison Hotel	feb Luncheon	1008 CASH:Valliance Checking	1,000.00	6,410.35
02/20/2025	Expenditure		The Ellison Hotel	feb Luncheon	1008 CASH:Valliance Checking	30.64	6,440.99
Total for 5901 Location/Food						\$3,038.16	
5903 Speaker Fees/Expenses							
02/25/2025	Expenditure		4imprint	speaker gifts - mugs	1008 CASH:Valliance Checking	506.67	506.67
Total for 5903 Speaker Fees/Expenses						\$506.67	
5904 Board/Committee Meetings							
Beginning							174.25
Balance							
02/11/2025	Expenditure		Flower Child	Feb Board Meeting	1008 CASH:Valliance Checking	173.49	347.74
02/11/2025	Expenditure		uptown grocery	Water for board Meeting	1008 CASH:Valliance Checking	9.35	357.09
Total for 5904 Board/Committee Meetings						\$182.84	
Total for 5900 LUNCHEONS						\$3,727.67	